Morocco Jobs Expertini®

Operations Manager

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Company: MTS Globe Location: Morocco Category: other-general

MTS GlobeMTS Globe is the biggest independently owned incoming company in Europe. Our network includes 65 destination offices in 19 countries in and around the Mediterranean Sea, the Atlantic Ocean, Northen Africa, the Black Sea, the Arabian Gulf and Mexico's Caribbean Coast.Since its foundation in 1967, MTS Globe has built up a strong market presence in 27 source markets in Europe and North America. It serves over 5,3 million customers with 27 million overnights per year in over 10.000 hotels.250 clients have chosen MTS Globe as their preferred destination partner. They enjoy a superior degree of satisfaction because of reliable and high service levels, as well as customized solutions, advanced technological integrations, individual attention to each customer, best quality-price ratios due to large purchasing volumes and synergies based on a strong international network.900 employees from 25 nationalities, a strong team of local shareholder partners, combined with central experts for operational, commercial and technological support to ensure a superior value for all MTS Globe clients. The MTS Globe vision is to continue expanding the network and create new business models in a continuously changing distribution environment. An expansion based on satisfied clients, true partnerships with customers as well as hotel suppliers, and visionary IT solutions. Descripción de la ofertaWe are looking for an Operations Manager to join our team in Agadir. As a part of our team, the ideal candidate will be the key person providing support in all operational are such as Booking, Transfers and Excursions ensuring a high quality service to our clients. Key Responsibilities

Coordination and prioritization of requests from our clients.

Support the daily operations of Agadir office:

Booking management: daily follow-up of bookings. Be in contact with TTOO and hoteliers. Management and control of transfers in Morocco, being in contact with providers, hoteliers and TTOO

Supervise and coordinate tasks of the different departments that provide services to the tour operator: booking, transfers, excursions and airport services.

Be the responsible and the first contact for any issues of the tour operators, attending to their needs and unforeseen events.

Service quality management

Being the point of contact for providers, suppliers, incoming agency and tour operator to ensure the quality of the service.

Be involved in contracting and negotiating with of transfer providers, excursions, etc.

Manage claims and incidents.

Providing support to the airport service in different situations such as flights that cannot take off, overnight management, etc.

Requisitos

3 years of experience in a similar role

Experience working with traditional tour operators

Bachelor degree in Tourism or similar

Advanced knowledge of Microsoft Office.

Team management skills

Ability to build strong relationships with key accounts and Business Partners

Excellent communications and management skills between providers/clients.

Driving License.

High level of English required, other languages are a plus.

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